

Hither Green Community Association Constitution

1. Name & Address

The name of the Association is **Hither Green Community Association**, c/o 2 Ardmere Road, Hither Green, SE13 6EL.

2. Administration

Subject to the matters set out below **Hither Green Community Association** and its property shall be administered and managed in accordance with this constitution by the members of the Executive Committee, constituted by clause H of this constitution ("the Executive Committee")

3. The Objects

To raise the profile of Hither Green, in the London Borough of Lewisham as an all inclusive, vibrant community and working with local people, the local authority, voluntary and other organisations together in a common effort, to improve the quality of life for all who live, work and study in the area.

4. Powers

The furtherance of the said objects but not further or otherwise the Executive Committee shall have the following powers:

- a) power to raise funds and apply for, invite, obtain, collect and receive contributions from any other person or persons whatsoever by way of subscription, donation, grant, legacy and otherwise; provided that the Executive Committee shall not undertake any permanent trading activities in raising funds for the said objectives;
- b) power to lease any property necessary for the achievement of the objects and to maintain and equip it for use;
- c) power to cooperate with other charities, voluntary bodies and statutory authorities operating in furtherance of the objects or of similar charitable purposes and to exchange information and advice with them;
- d) power to establish or support any charitable trusts, associations or institutions formed for all or any of the objects;

- e) power to appoint and constitute such advisory committees as the Executive Committee may think fit;
- f) power to employ on such terms and conditions of employment the Executive Committee shall determine any voluntary worker/s to assist in the attainment of the said objective;
- g) power to do all such other lawful things as shall further the attainment of the said objective or any of them.

5. **Membership**

- a. Membership of the **Hither Green Community Association** shall be open to anyone over the age of 18 years who lives, works or uses the amenities in Hither Green, and any group that deliver services in Hither Green and are interested in furthering the objects.
- b. Every member and member organisation shall have one vote
- c. For good and sufficient reason the Executive Committee can terminate the membership of any member provided that the member concerned shall have the right to be heard by the committee before final decision is made.

6. **Honorary Officers**

At the Annual General Meeting of Hither **Green Community Association**, the Executive Committee shall elect a chairperson, a secretary and a treasurer, who shall hold office from the conclusion of that meeting.

7. **Executive Committee**

- a) The Executive Committee shall consist of not less than 5 members and no more than 12 members being:
 - i. The honorary officers specified in the proceeding clause;
 - ii. Not less than 2 and not more than 8 members elected at the annual general meeting who shall hold office from the conclusion of that meeting.
- b) In addition to the Honorary Officers and the members so elected, the Committee may co-opt to serve on the Committee in an advisory capacity of other interested individuals or representatives of statutory or voluntary agencies active in the locality or of such other organisations as the

Committee may determine, provided that no such co-opted member shall be entitled to vote.

- c) The members of the Committee shall hold office until the conclusion of the Annual General Meeting next after their election or co-option, as the case may be, but shall be eligible for the re-election or re co-option.
- d) Save as otherwise herein provided, the policy and general management of the affairs of the Executive Committee shall be directed by the Committee hereinafter constituted.
- e) The Executive Committee shall hold at least 6 committee meetings each year.
- f) The chairperson shall act as chairperson at meetings of the Executive Committee. If the chairperson is absent from any meetings, the committee will choose another one of their number to act as chair.
- g) Four members of the Committee (or one third of the Committee members for the time being – whichever is the greater) shall constitute a quorum.
- h) Minutes shall be kept by the Committee and the Secretary shall enter therein and record all proceedings and resolutions for the Committee.
- i) A member of the Executive Committee will cease to hold office if he or she :
 - i. becomes incapable by reason of mental disorder, illness or injury of managing and administering his or her own affairs;
 - ii. is absent without the permission of the Executive Committee from all their meetings held within a period of six months and the Committee resolve that his or her office be vacated, or
 - iii. notifies the Executive Committee a wish to resign.

8. Annual General Meeting

- a) There shall be an annual general meeting of **Hither Green Community Association** which shall be held in the month of *October* in each year or as soon as practicable thereafter.
- b) Notification of a General Meeting shall be given in writing by the Secretary to all members not less than 21 days prior to the meeting. All members shall be entitled to attend and vote at the meeting.

- c) The Executive Committee shall present to each general meeting a report on activities and account of the Group for the preceding year.
- d) Nominations for the election to the Executive Committee must be made by the members of **Hither Green Community Association** at the Annual General Meeting. Should nominations exceed vacancies, election shall be by ballot.
- e) There shall be a quorum when at least one tenth of the number of members, or ten members of the Group, whichever is the greater, are present at any general meeting.

9. Finance

- a) The funds of the **Hither Green Community Association** shall be applied in furtherance of its object and no payment shall be made to any member except for the services actually rendered as the Committee, except reasonable and proper out of pocket
- b) A bank account shall be opened in the name of **Hither Green Community Association**. The Committee shall authorise the Treasurer and at least one other member of the Committee (not being co-opted members) to sign cheques on behalf of the Group. All cheques must be signed by not less than two authorised signatories, at least one of whom shall be a Committee member.

10. Alteration to the Constitution

No alteration or addition to this constitution shall be made except at a General Meeting of the Group called for such purpose. Alterations or additions to the constitution shall receive the assent of not less than two thirds of all members present and voting at a General Meeting.

11. Dissolution

Hither Green Community Association may be dissolved at any time by a resolution passed by a two-thirds majority of those present and voting at a special General meeting of **Hither Green Community Association**, provided that any property remains after satisfaction of all debts or liabilities. Such property shall, within Committee approval, be given or transferred to such other

institutions having objects similar to some or all of the objects of **Hither Green Community Association**.

12. Adoption of this constitution

This constitution was unanimously adopted on the date mentioned below by members present at the meeting.

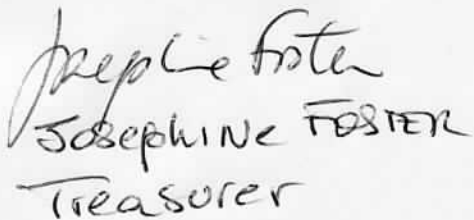
Adopted on the 23rd September 2009

Revised 19th October 2011

Signed:



JOANNE HONEYBONE
CHAIR



JOSEPHINE FOSTER
TREASURER



CLARE WOHLGENUTH
SECRETARY